**PURCHASE REQUISITION**

### Requisition Details

<table>
<thead>
<tr>
<th>Requisition Number (filled in by System)</th>
<th>Oracle Preparer (Filled in by System)</th>
<th>Date</th>
<th>Request Originator: Terry Tope</th>
<th>Extension: 2666 MS: 219</th>
</tr>
</thead>
<tbody>
<tr>
<td>Division/Section Approval</td>
<td>Date</td>
<td>NEPA Approval</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Business Office Approval</td>
<td>Date</td>
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<tr>
<td>Directorate Approval</td>
<td>Date</td>
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</tbody>
</table>

### Requisition Entry Details

**Requester:** Terry Tope  
**Deliver-to-Location:** WH 11W 
**Note to buyer:**

**Suggested Vendor:** Siemens Energy and Automation  
**Suggested Vendor Site:** 799 Roosevelt Rd. Building 4, Glen Ellyn, IL  
**Suggested Vendor Contact:** Stephen J. Spontak  
**Suggested Vendor Telephone #:** 630.790.3550

### Requisition Lines

<table>
<thead>
<tr>
<th>Line #</th>
<th>Line Type</th>
<th>PO Line Category</th>
<th>Description (Start with a Noun) (240 Characters Maximum, Enter Additional Description in Cell Below Line Item)</th>
<th>Quantity</th>
<th>Unit of Measure</th>
<th>Price Per Unit</th>
<th>Extended Price</th>
<th>Charge Account/ Cost Element</th>
<th>Split Coding Qty’s</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>GR</td>
<td>ELECTRICAL</td>
<td>39RTMCan Resistance Temperature Module (16 ch) #16207-61</td>
<td>1</td>
<td>each</td>
<td>$1,820.00</td>
<td>$1,820.00</td>
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<tr>
<td>2</td>
<td>GR</td>
<td>ELECTRICAL</td>
<td>RTM Marshalled Termination Panel #16210-1</td>
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<tr>
<td>3</td>
<td>GR</td>
<td>ELECTRICAL</td>
<td>#16137-114 Marshalled Interconnect I/O Cable - 3 meter</td>
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<td>each</td>
<td>$210.00</td>
<td>$210.00</td>
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**F.N.A.L. STK. NO.: 1335-0200**  
**FL-29 REV 5/13/97**
<table>
<thead>
<tr>
<th>Line #</th>
<th>Line Type</th>
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<th>Description (Start with a Noun)</th>
<th>Quantity</th>
<th>Unit of Measure</th>
<th>Price Per Unit</th>
<th>Extended Price</th>
<th>Charge Account/Cost Element</th>
<th>Split Coding Qty's</th>
</tr>
</thead>
<tbody>
<tr>
<td>4</td>
<td>GR</td>
<td>ELECTRICAL</td>
<td>39SAMCAN Standard Analog I/O module (32 channel) (16133-71)</td>
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<td>5</td>
<td>GR</td>
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<td>SAM Marshalled Termination Panel (16169-1)</td>
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<td>6</td>
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<td>ELECTRICAL</td>
<td>#16137-114 Marshalled Interconnect I/O Cable - 3 meter</td>
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<td>each</td>
<td>$210.00</td>
<td>$210.00</td>
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</tr>
</tbody>
</table>

**ITEMS TO BE COMPLETED BY THE REQUESTER:**

NOTE: Highlighted items must be completed before requisition can be processed.

1. APPROVALS
   Area for your Division/Section, Business Office, NEPA and Directorate approvals.
2. REQUEST ORIGINATOR
   Name, extension and mail station of person completing the requisition.
3. DESCRIPTION ON ENTIRE REQUISITION
   Short description (240 characters) to approver.
4. NOTE TO APPROVER
   Short note (240 characters) to approver.
5. REQUESTER
   Name of person expecting delivery of item.
6. DELIVER TO LOCATION
   Location where Fermilab's Receiving Dept. is to deliver the item once it comes in. Mail Station is not a valid location.
7. NOTE-TO BUYER
   Short note (240 Characters) to buyer indicating previous P.O. number, etc.
8. SUGGESTED VENDOR/SITE/CONTACT/TELEPHONE
   Your recommendation for selecting a vendor, including name, address, contact, telephone number.
9. REFERENCE#
   Your internal means of identifying a requisition.
10. NEED-BY-DATE
    Desired date of delivery.
11. CHARGE ACCOUNT/COST ELEMENT
    Budget code and cost element where entire requisition will be charged.
12. JUSTIFICATION
    Short note (240 characters) to justify purchase of item.
13. NOTE TO RECEIVER
    Short note (240 characters) to Fermilab's Receiving Dept.
14. TOTAL OF REQUISITION
    Total amount of all items listed on requisition.
15. LINE TYPE
    Valid type used to determine whether item is for goods or services; example: GR (goods receipt), SN (service non-receipt)
16. PO LINE CATEGORY
    Valid category for item being requested; example - clothing, furniture, medical, computers/pc's, etc.
17. DESCRIPTION OF LINE
    A 240 character description for each item
18. QUANTITY
    The number of units requested per item.
19. UNIT OF MEASURE
    Unit of measure for each item requested.
20. PRICE PER UNIT
    The dollar amount you have authorized the Procurement Department to spend for an item.
21. EXTENDED PRICE
    Extended price for each item requested.
22. CHARGE ACCOUNT/COST ELEMENT
    Budget code and cost element where line item will be charged, if different from above.
23. SPLIT CODING QUANTITIES
    Quantities applied to each budget code/cost element